|  |
| --- |
| User Manual  Samuda Gate In |
| REFERENCE: GW/ERP/USER MANUAL |
|  |
| **Genweb2 Ltd.** |
| **12-Dec-18** |



|  |
| --- |
|  |

# 

# Document Information

|  |  |
| --- | --- |
| Document Name | User manual for Gate In |
| Document Author | Rashedul Alam |
| Document Version | 1.0 |
| Release Date | 12th Dec, 2018 |

|  |  |
| --- | --- |
| Review by | Md. Mahfuzur Rahman |
| Review Date | 13th Dec, 2018 |
| Approved By |  |
| Approval Date |  |

# Document History

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A=Added, M=Modified, D=Delete | | | | | |
| **Version No** | **Date** | **Section No** | **A/M/D** | **Description of Change** | **Author** |
| 1.0 | 12-Dec-2018 |  | A | Initial | Rashedul Alam |

Contents

[A. Document Information 2](#_Toc532824674)

[B. Document History 2](#_Toc532824675)

[1. Introduction 4](#_Toc532824676)

[1.1 Purpose of User manual 4](#_Toc532824677)

[2. Gate in 4](#_Toc532824678)

[2.1 Create Gate in by Gate in Approver 4](#_Toc532824679)

# 1. **Introduction**

The purposes of this User manual is to clearly identify the customer requirements and provide a detailed document. The customer will read this document and get a clear view the Gate in process.

## Purpose of User manual

The purpose of this User Manual is to clearly identify the customer requirements and provide a detailed document. The customer will read this document and get a clear view of the Gate in process.

# 2. Gate in

Normally Gatekeeper will receive order to view invoice. Also He/she will keep the record in application.

## 2.1 Create Gate in by Gate in Approver

Gate in will be created/Edit by Gate in approver

Gate in Approver can create Gate in using the menu **Inventory ‣ Product Gate in>>Gate in** and click **Create.**

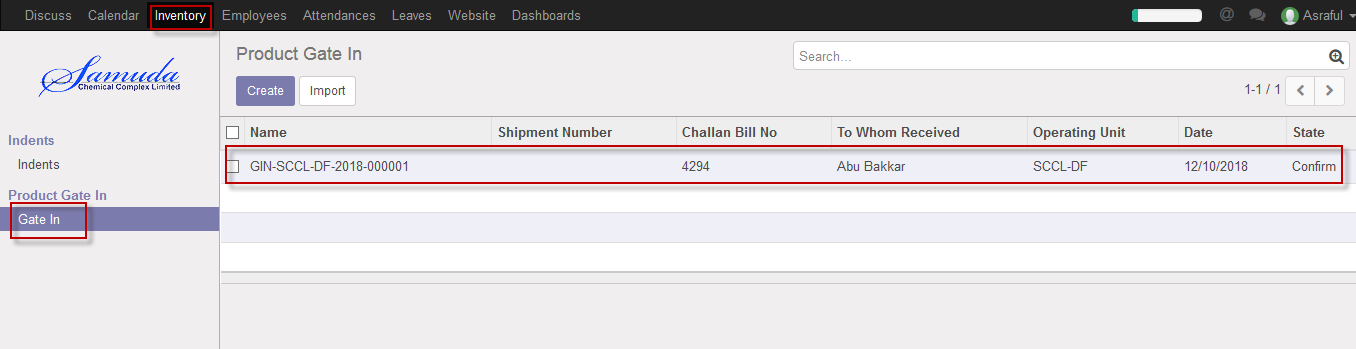


Figure: Gate in List view

We need to set the following:-

**Receive type**: Two receive type LC & Others. If LC select then Shipment number field will come auto. Gate in is possible for both other & Shipment against.

**Date:** Select date.

**Challan bill no:** Enter challan bill no.

**Track/Vehicle no:** Enter Track/Vehicle no.

**Shipment No:** Select Shipment no.

**Carried By:** Enter carried by.

**To whom received:** Enter to whom received

After entering all information click **Save & Confirm**.

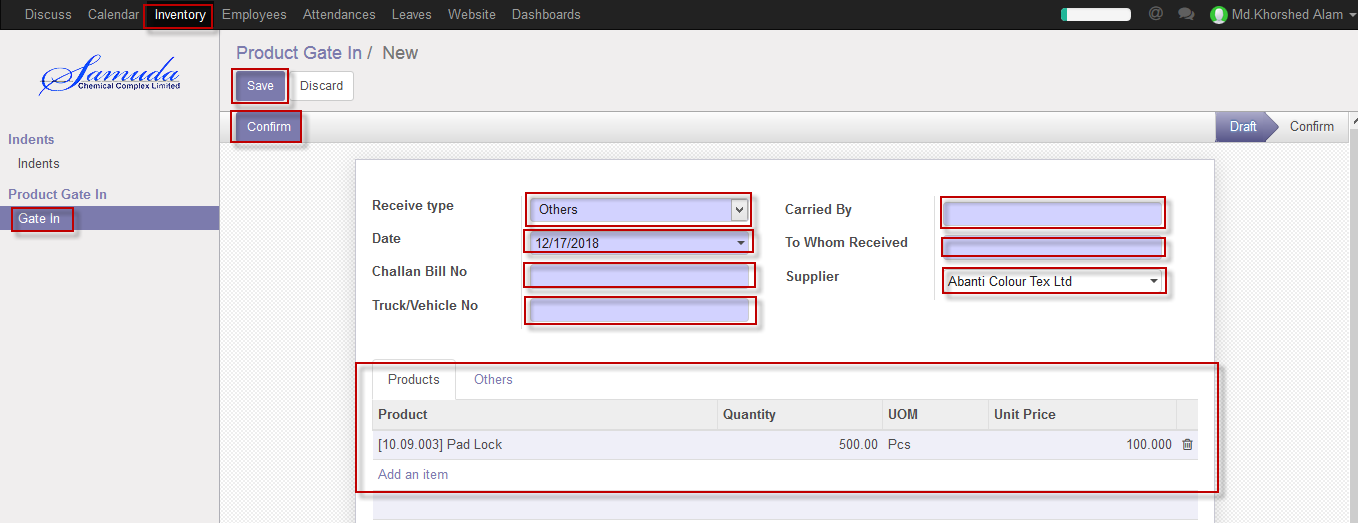


Figure: Create Gate in (Others)

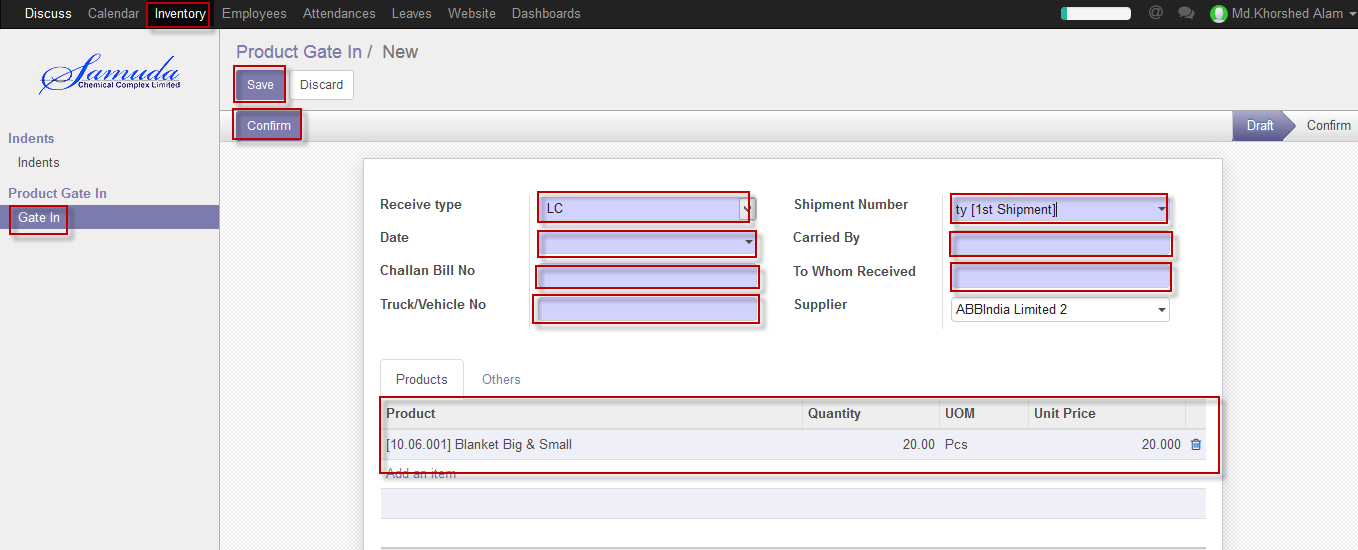


Figure: Create Gate in (LC against)